

ALLAHABAD MUSEUM, PRAYAGRAJ
CHANDRASHEKHAR AZAD PARK, PRAYAGRAJ

Tender No.AM/FAO/2020-21/1094

Dated: 04.02.2021

NOTICE INVITING TENDER

Allahabad Museum, Prayagraj invites sealed tender for complete structural anti-termite treatment in the premises of Allahabad Museum in the prescribed Proforma (*Annexure-II*) from the certified vendors/agency having experience in anti-termite treatment work, as per the detailed terms and conditions (*Annexure-I*). Sealed tenders duly filled in the specified Proforma addressed to the Pay and Accounts Officer, Allahabad Museum, Prayagraj, Chandrashekhar Azad Park, Prayagraj- 211001 must reach latest by **5.00 PM on 15.02.2021**.

The sealed quotations should be super-scribed as '**TENDERS FOR ANTITERMITE TREATMENT**'. No tenders will be accepted after the due date and time. The bids will be opened in the presence of the interested bidders, if any, on **18.02.2021 at 03.30 PM. The bid would be awarded only to the interested bidder. The details of items, terms and conditions, Proforma etc. may be downloaded from the Allahabad Museum website www.theallahabadmuseum.com.**

Encl:

1. Annexure-I (General Terms and Conditions)
2. Annexure-II (Quote your prices)

Pay & Accounts Officer

ALLAHABAD MUSEUM, PRAYAGRAJ
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ANNEXURE –I

GENERAL TERMS AND CONDITIONS:

- 1. Eligibility/Qualification Criteria:** The bidder shall have experience of anti termite treatment. Experience certificate of previous anti-termite work should be necessarily enclosed. The firm should be registered under relevant act and rules ,as applicable/ Insecticidal Act 1968 or it may be Government certified agency. The detailed action plan for anti termite treatment alongwith material to be used must also be submitted. Document on registration and validity of the authorization shall be produced with the bid. Bids received from the firms other than having these criteria and required documents will be summarily rejected. Agencies without having above registration and authorization will not be allowed to participate in the bid. Allahabad Museum will select the ‘eligible lowest bidder’ for anti termite treatment.
- 2. Area for anti termite treatment and Reserve price for the work:** Total area for anti termite treatment is 7477 square meter. The reserve price of the work is Rs 20 lakhs. The total area could be reduced/increased and cost of the work would be correspondingly reduced/ increased. Interested bidders may visit Museum for checking on site location.
- 3. Earnest Money:** Earnest Money of Rs. 7500/- (Rupees Six thousand five hundred only) in the form of demand draft of any nationalized bank must be deposited by bidder in favour of the ‘Director, Allahabad Museum, Prayagraj, *U.P.*’

 - (i) Bidders shall not be permitted to withdraw their offers or modify the terms and conditions of this bidding document. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, or imposes any additional conditions, the aforesaid EMD shall be forfeited to the Museum.
 - (ii) The bids without Earnest Money shall be summarily rejected. In case of non successful bidders Rs 7000/-(after deducting administrative

expenses) will be returned within one Month of the finalization of the tender.

- (iii) Successful bidder has to deposit performance security of Rs 2 lakhs before start of the work. The EMD amount of Rs 7000/- would be adjusted against the performance security deposit.

- 4. Preparation and submission of Bids:** The bids should be submitted in the integrated manner i.e. one single bid in an envelope Super-scribing 'QUOTATIONS FOR ANTI TERMITE TREATMENT' quoting the prices in the specified Proforma (Annexure-II) along with Earnest Money Deposit cash receipt/demand draft. The bidder should also submit the Check list in the prescribed Proforma enclosed herewith with their quotations.
- 5. Validity of the Bids:** The bids shall be valid for a period of 180 days from the date of opening of the bids.
- 6. Opening of bids:** The Bids shall be opened by a committee authorized by the competent authority at **03.30 PM on 18.02.2021** in the chamber of Pay & Accounts Officer, Allahabad Museum, Prayagraj, in the presence of interested bidders who may wish to be present. The bidder is at liberty either himself or authorizes, not more than one representative to be present at the opening of the bids. The representative attending the opening of the bids on behalf of the bidder should bring with him a letter of authority from the bidder and a proof of identification.
- 7. Right of Acceptance:** Director, Allahabad Museum reserves all rights to reject any bids including of those bidders who fail to comply with the instructions without assigning any reason whatsoever and does not bind it to accept the bid. The decision in this regard shall be final and binding.
- 8. Communication of Acceptance:** The successful bidder shall be determined based on fulfilling of minimum eligibility criteria specified in the tender

document and lowest prices quoted by the participant interested bidders. Successful Bidder will be informed of the acceptance of their bids.

9. **Disclaimer:** The near relatives of employees of Allahabad Museum, Prayagraj are prohibited from participation in this bid. The near relatives for this purpose are defined as:

(i) Members of a Hindu Undivided Family.

(ii) Their husband or wife. The one is related to the other in the manner as father, mother, son(s), son's wife (daughter in-law), daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, Sister(s) and sister's husband (brother-in-law).

10. **Breach of Contract:** In case of breach of any of terms and conditions of the Bid, Allahabad Museum shall have the right to cancel the Bid without assigning any reason thereof, and nothing will be payable by the Allahabad Museum in that event and the security deposit in the form of performance Bank Guarantee shall be forfeited and encashed and further the Museum shall be at liberty to place the work order to next lower bidder/ alternate bidder, as may be deemed fit.

11. **Period of completion of work:** The work should be completed within 30 days of after the contract has been awarded. No request for extension of time limit would be entertained.

12. **Transportation/carriage charges:** No transportation/carriage charges to carry the items will be paid to the firm.

13. **Delay in completion of work:** If firm fails to complete the work within stipulated period the firm will be liable to pay delay charges @ Rs 500/-per day.

14. **Arbitration:** In the event of any dispute or differences between the Bidder and the Office, whether arising during the execution of orders under

these terms and conditions or hereafter whether by breach or in manner in regard to the construction of the terms and condition or the respective rights and liabilities of the parties hereto there under or any matter or thing out of or in relation to or in connection with these terms and conditions, then the decision of the Allahabad Museum shall be final and binding on both the parties.

**Sd-
Pay & Accounts Officer**

Annexure-II

Sl. No.	Proforma for bid of anti-termite treatment	
1.	Name of the Firm	
2.	GST no.	
3.	Address	
4.	Contact No.	1. 2.
5.	Email ID	
6.	Serial no. of demand draft/ cash receipt	
7.	License No. of registration under Insecticidal Act 1968/ any related authorized act	
8.	Details of Govt. certified agency, if any	
9.	Experience certificates	
10.	Amount of for work quoted(including applicable taxes)	
11.	Detailed plan of anti-termite treatment(Detail may be provided in separate sheets)	
12.	Remarks, if any	

Signature of authorized representative of the firm with Seal

Check list

Sl. No.	Name of the Documents	Documents enclosed Yes/ No (if Yes, mention page No.)	Reasons (If Any)
1	EMD OF Rs. 7500/- (Demand Draft) in favour of Director Allahabad Musuem, Prayagraj		
2	Documents Related to the registration		
3	Copy of GST Registration.		
4	Copy of PAN card		
5	Signed copy of Tender document		
6	Experience Certificate		

Signature: -
Name of the Authorized signatory: -
Designation: -
Firm Seal