

Allahabad Museum

(Under the aegis of Ministry of Culture, Government of India)
Chandrashekhar Azad Park, Kamla Nehru Road,
Allahabad-211002

Applications are invited for appointment to the post of **Finance-cum-Accounts Officer** in the Allahabad Museum in the Pay Band Rs. 9,300-34,800 and Grade Pay Rs. 5400 Group-'B' (Level-9) under Allahabad Museum Society on deputation basis. The post carries allowances as per Central Government rules. Application form and other details regarding qualifications, age etc. can be obtained from the Sales Counter of the Museum from 10 October-2023 to 10 November-2023 between 10 am to 4.30 pm on any working day or downloaded from the website of the Museum www.theallahabadmuseum.com. The application forms duly completed in all respect and forwarded by the employer should reach by hand or Speed Post to the Director, Allahabad Museum, Chandrashekhar Azad Park, Kamla Nehru Road, Allahabad-211002. Last date for submission of application for the post is **10 November-2023**.

Rajesh Prasad
Director

Allahabad Museum
Prayagraj



Annexure-B
BIO-DATA-PROFORMA

(Application for the post of **Finance-cum-Accounts Officer**, Allahabad Museum, Allahabad)

1. Name and address in Block Letter :
2. Date of Birth (in Christian era) :
3. Date of Retirement under Centarl/State :
4. Details of Employment, in chronological order, enclose a seprate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Institution/ Organization	Post Held	From	To	Scale of Pay and basic pay	Nature of Duties

5. Nature of present employment, i.e. :
Adhoc or temporary or quasi
permanent or permanent
6. In case the present employment is held :
On deputation/contract basis.
Please state:
 - (a) The date of initial appointment :
 - (b) Period of appointment on :
deputation /contract
 - (c) Name of the present office/
Organization to which you belong :
7. Additional details about present :
employment.
 - (k) Central Government
 - (l) State Government
 - (m) Autonomous Organizations
 - (n) Government undertakings
 - (o) Universities
8. Are you in Revised Scale of Pay? If yes, :
give the date which revision took place
and also indicate the pre-revised scales.
9. Total emoluments per month now drawn :
10. Additional information, if any, which :
You would like to mention in support
of your suitability for the post. Enclose
a separate sheet, if the space is insufficient.
11. Whether belongs to SC/ST.
12. Remarks

Signature of the Candidate
Address

Date

Allahabad Museum
Prayagraj
Sdr

Allahabad Museum, Prayagraj

Deputation to the post of Finance-cum-Accounts Officer

1. Name of the post : Finance-cum-Accounts Officer
2. No. of the post : 1 (One)
3. Scale of Pay : Pay Band Rs. 9300-34,800 G.P.: - Rs. 5,400/- (level-9), Group- 'B'
4. Eligibility : Officer on analogous post in organized account service;
Or
Section officer of CSS in the pay scale of Pay Band -2:Rs. 9300-34800+Grade Pay of Rs.4800 with 2 years regular service in the grade and experience in finance and accounts; Or
Candidates from accounts office/audit office in the pay scale of Pay Band -2: Rs. 9300-34800+Grade Pay of Rs. 4600 having three years regular service.
or
2. Assistant Accounts officer/Assistant Audit officer in the pay scale of Pay Band-2: Rs. 9300-34800 +Grade Pay of Rs.4200 with 8 years regular service.
(The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years as on the closing date of receipt of applications).
Note: For the purpose of appointment on deputation/ absorption basis, the service rendered on a regular basis by an officers prior to the 1st January, 2006 or the date from which the revised pay structure based on the 6th Central Pay Commission recommendation has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay or Pay scale and where this benefit will extend only for the post (s) for which that Grade Pay or Pay Scale is the normal replacement grade without any upgradation.
5. Terms and condition of deputation : As prescribed by Govt. of India

(Rajesh Prasad)
Director, Allahabad Museum

Allahabad Museum
Prayagraj

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Forwarding note by the employer (for applications under deputation mode)

It is certified that:

- (i) Information given in the above proforma is correct as per the service records of the applicant.
- (ii) The applicant is clear from vigilance angle.
- (iii) The integrity of the applicant is beyond doubt.
- (iv) That no major/minor penalty has been imposed on the applicant in the last 10 years.
- (v) The cadre controlling authority of the applicant has given its clearance for his applying for the post.
- (vi) The CR Dossier of the applicant is enclosed with the applicant.
- (vii) No Disciplinary case is pending on contemplated against line.

(Signature with seal of the authorized signatory on behalf of the employer)

**Allahabad Museum
Prayagraj**

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